

Neath Port Talbot County Borough Council
Cyngor Bwrdeistref Sirol Castell-nedd

Democratic Services
Gwasanaethau Democrataidd

Chief Executive: K.Jones

Date: 16 March 2021

Dear Member,

ANNUAL MEETING OF COUNCIL - WEDNESDAY, 17TH MARCH, 2021

Please find attached the following addendum reports for consideration at the next meeting of the **Annual Meeting of Council - Wednesday, 17th March, 2021.**

Item

7. **Appointment of the Leader and the Deputy Leader of the Council for 2021/22** (Pages 3 - 6)
8. **Administration Issues 2021/2022 (Documents to Follow)**
(Pages 7 - 90)

Yours sincerely

p.p Chief Executive

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NEATH PORT TALBOT COUNTY BOROUGH COUNCIL

Council

17th March 2021

Report of the Chief Executive – Mrs Karen Jones

Matter for Decision

Wards Affected:

All wards

Appointment of Leader and Deputy Leader of Neath Port Talbot County Borough Council

Purpose of the Report:

To notify Council of the names submitted for the position of Leader and Deputy Leader for Neath Port Talbot County Borough Council by the Labour Group.

Background:

In accordance with the Council's Constitution, the Council is obliged at its annual meeting to elect the Leader and Deputy Leader of the Council.

The Chief Executive of the Council has received notification from the Labour Group that they wish to put forward Cllr Edward Latham as Leader and Cllr Leanne Jones as Deputy Leader of Neath Port Talbot County Borough Council.

It will be for Council to confirm these nominations.

Financial Impacts:

There are no financial impacts associated with this report

Integrated Impact Assessment:

There is no requirement for an Integrated Impact Assessment as this is a report in respect of governance arrangements only

Valleys Communities Impacts:

There are no valley community impacts

Workforce Impacts:

There are no workforce impacts associated with this report

Legal Impacts:

The report discharges duties placed on the Council pursuant to the Local Government Act 1972 and Local Government Act 2000.

Risk Management Impacts:

Failure to ensure that the appropriate appointments are made could render the Council in breach of its statutory duties.

Consultation:

There will be no requirement for any consultation.

Recommendations:

That Council elect Cllr Edward Latham as Leader of Neath Port Talbot County Borough Council and Cllr Leanne Jones as Deputy Leader of Neath Port Talbot County Borough Council.

Reasons for Proposed Decision:

To ensure the Council is appropriately constituted pursuant to the Local Government Act 1972 and Local Government Act 2000

Implementation of Decision:

The decision is proposed for implementation immediately

Appendices:

None

List of Background Papers:

Constitution of Neath Port Talbot County Borough Council

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NEATH PORT TALBOT COUNTY BOROUGH COUNCIL

Council

17th March 2021

Report of the Chief Executive – Mrs Karen Jones

Matter for Decision

Wards Affected:

All wards

Annual General Meeting and Reconstitution of Council 2021/2022

Purpose of the Report:

To fulfil the legal requirements of the Local Government Act 1972 and the Constitution of Neath Port Talbot County Borough Council and hold an Annual General Meeting for the civic year 2021/2022

Background:

In accordance with the Council's Constitution, the Council is obliged at its annual meeting to undertake the following:

- (a) elect a person to preside if the Chair of Council is not present; but no member of the Executive can preside, or be Chair or Vice Chair of the Council;
- (b) elect the Chair of the Council (who will be entitled "Mayor");
- (c) appoint the Vice Chair of the Council (who will be entitled "Deputy Mayor");
- (d) receive any announcements from the Chair and/or Chief Executive;
- (e) elect the Leader and Deputy Leader of the Council;
- (f) agree the number of Members to be appointed to the

Executive;

- (g) appoint Scrutiny Committees, a Standards Committee and such other Committees as the Council considers appropriate to deal with matters which are neither reserved to the Council nor are executive functions (as set out in Part 3 of this Constitution)
- (h) agree such delegations as the Constitution determines it is for the Council to agree (as set out in Part 3 of this Constitution)
- (i) approve a programme of ordinary meetings of the Council and its Committees for the year, and
- (j) consider any business set out in the notice convening the meeting.

Various decisions are required to be taken by Council today, in respect of the following matters:

Section 1	Policy and Budget Framework;
Section 2:	Executive Arrangements;
Section 3:	Apportionment of seats to the political groups
Section 4:	Scrutiny Arrangements;
Section 5:	Member representation on Other Committees;
Section 6:	Staff Council and Other Member/Officer Groups;
Section 7:	Joint Committees, Outside and Other Public Bodies;
Section 8:	Cycle and Timetable of Meetings plus schedule of Seminar Dates for 2021/22
Section 9:	Distribution of Senior Salaries
Section 10:	Democratic Services Structure and Staffing Resources
Section 11:	Constitution

1. Policy and Budget Framework

- 1.1 In order to reflect changes in Welsh Government Policy and Legislation, an updated version of the Authority's Constitution in relation to the Policy and Budget Framework is attached for approval at **Annex A**.

Recommendation

- 1.2 Council is requested to approve the proposals set out in **Annex A** and authorise the Head of Legal and Democratic Services to amend the Constitution accordingly to reflect these changes.

2. Executive Arrangements

- 2.1 Currently, the Council has a Constitution based on a Leader and a Cabinet Executive of eight (8) other Members. Part 3 of the Constitution summarises the current discharge of functions of the Cabinet and the five Cabinet Boards.
- 2.2 Council is now required to make decisions for the Civic Year 2021/22, in respect of:
- the size of the Cabinet (number of Executive Posts);
 - the relevant Portfolios for each of the Executive Posts; and
 - the number and size of Cabinet Boards and their respective Functions.
- 2.3 For Council's consideration, the proposed Executive Structure for the Civic Year 2021/22 is to confirm a Cabinet of nine (9) Members, including the Leader.
- 2.4 Council will note that a Sub Committee of the Cabinet to deal with decisions concerning grants and other routine Cabinet matters will be confirmed. Cabinet will proceed to officially constitute this Sub-Committee in due course.
- 2.5 Council is also required to receive and approve the Leader's recommendations in respect of the updated Cabinet portfolios proposed for the Municipal Year 2021/22, together with the appointment of Members thereto. These details are set out at **Annex B** and are subject to Council approving the recommendations in respect of the election of Leader for the civic year 2021-22 taken earlier in this meeting.

Recommendations

- 2.6 Council is requested to approve the proposals set out in **Annex B**.

3. Apportionment of Seats to the Political Groups

- 3.1 The proposed apportionment of seats to the political groups for each relevant Committee is enclosed at **Annex C**.

Recommendations

- 3.2 Council is asked to approve the apportionment of seats to the political groups for each relevant Committee as set out in **Annex C**.

4. Scrutiny Arrangements

- 4.1 Part 3 of the Constitution summarises the Authority's Scrutiny functions - which "mirror" Cabinet or their respective Cabinet Boards.

- 4.2 Council is now required to make decisions for the Civic Year 2021/22, in respect of:

- the proposed appointment of the five Scrutiny Committees and their functions; and
- the number of Members on each Scrutiny Committee and the apportionment of seats-amongst the constituted Political Groups.
- to designate the Community Safety and Public Protection Scrutiny Sub Committee in respect of Crime and Disorder matters and to be authorised to make a report or recommendation under Section 19 (1)(b) and (3)(a) of the Police and Justice Act 2006.
- to designate the Cabinet Scrutiny Committee to discharge the power under s35 of the Wellbeing of Future Generations (Wales) Act 2015.

- 4.3 For Council's consideration, the proposed Scrutiny Committee Structure for 2021/22 is set out in **Annex D** of this report – the functions to "mirror" the Cabinet Boards as set out in **Annex B**.

- 4.4 Following approval of the above, Council then needs to consider the allocation of the Chairs to the Scrutiny Committees, taking into account the Political Constitution of the Council and the requirements of Section 21(1) of the Local Government (Wales) Measure 2011, as given below:

- Chairs of the Scrutiny Committees are allocated on a proportional basis i.e. the number of Scrutiny Chairs apportioned to the

Executive (Majority) Group; and the number of Scrutiny Chairs apportioned amongst the remaining eligible Opposition Political Groups.

- The Executive Group (Labour Group) is to be apportioned 3 Chairs of Scrutiny Committees, whilst the number apportioned to the Plaid Cymru Group is to be 1 Scrutiny Chair and the Independent Democrats is to be 1 Scrutiny Chair.
- 4.5 The Member appointments to the Scrutiny Committees, including Chairs and Vice Chairs, are then received by Council, in accordance with the wishes of the respective Political Groups.
- 4.6 The co-optees to the Education, Skills and Culture Scrutiny Committee are also required to be re-appointed by Council.

Recommendation

- 4.7 Council is requested to approve the Recommendations in respect of the above, as set out in **Annex C and D** of this report.

5. Other Committees of the Council

- 5.1 Part 3 of the Constitution summarises the current discharge of functions of the Other Committees of the Council:

Planning Committee

Registration and Licensing Committee

Licensing and Gambling Acts Committee

Personnel Committee

Special Appointments Committee

Governance and Audit Committee

Democratic Services Committee

Standards Committee

Appeals Panel

- 5.2 Council is now required to make decisions for the Civic Year 2021/22, in respect of:

- the continuation of, or any changes to, the existing Constitutional arrangements for each Committee;
- the number of Members on each Committee and the apportionment of seats amongst the constituted Political Groups; and
- the Chairs and Vice Chairs of each Committee (subject to 7.4 below)

5.3 For Council's consideration, the recommendation in **Annex E** of this report proposes the following "Other Committees" be re-constituted under the existing arrangements:

Planning Committee
Registration and Licensing Committee
Licensing and Gambling Acts Committee
Personnel Committee
Special Appointments Committee
Appeals Panel
Standards Committee

5.4 In order to comply with the Local Government (Wales) Measure 2011 and Local Government and Elections (Wales) Act 2021:

Governance and Audit Committee: To comprise at least two-thirds of the Membership as elected Members, with no more than one Executive (Cabinet) Member (who is not the Leader), and with at least one of the members to be a voting lay member. The Committee may recommend to Council the appointment of a number of voting co-optees. **Annex E** identifies a Committee of 12 Members. The Chair and Vice Chair, who must be Opposition Members, are to be appointed by the Committee. Members should note that the Local Government and Elections (Wales) Act 2021 has re-designated the Audit Committee as the Governance and Audit Committee from April 2021 and the terms of reference of that Committee as derived from the 2021 Act are included in **Annex F**. It should be noted the changes to the membership of that Committee will not come into force until May 2022

5.5 In order to comply with the Local Government (Wales) Measure 2011:

Democratic Services Committee: to comprise elected Members only, with no more than one Executive (Cabinet) Member (who is

not the Leader) and with the Committee Membership reflecting the political balance of the Council, including an Opposition Chair (appointed by Council). The recommendations in **Annex D** identifies a Committee of 12 Members with the Chair to be the same Opposition Chair as the Audit Committee.

- 5.6 Finally, the Member appointments to the above Committees, including Chairs and Vice Chairs, are received by Council, in accordance with the wishes of the respective Political Groups - taking into account the requirements of the Local Government (Wales) Measure 2011 where applicable.

Recommendations

- 5.7 Council is requested to approve the Recommendations in respect of the revised “Other Committees” arrangements for 2021/22 as set out in **Annex E** and **Annex F** of this report

6. Staff Council and Other Member/Officer Groups

- 6.1 Council is required to consider the re-appointment of the following Groups, the number of Members thereon and the respective Chairs for the Civic Year 2021/22:

Staff Council;
Corporate Parenting Panel
Schools Standards Partnership Group
Income Generation Panel
Coronavirus Recovery Panel

and to receive the Member appointments to the same, according to the wishes of the Political Groups.

Recommendations

- 6.2 Council is requested to approve the Recommendations in respect of the above Member/Officer Groups for 2021/22 as set out in **Annex G**.

7. Joint Committees, Outside and Other Public Bodies

- 7.1 Council is required to appoint the Member/Officer representation on the above bodies for the Civic Year 2021/22. It should be noted Non Executive Members are permitted to serve on such Committees where they deal with Executive functions. The Members will however represent the Executive, be accountable to the Executive and thus the Cabinet is responsible for making such appointments.
- 7.2 The Outside Body Representation is contained in **Annex H**

Recommendations

- 7.3 Council is requested to approve the Recommendation in **Annex H** for the appointment of Member/Officer appointments to Joint Committees, Outside and Other Public Bodies.

8. Cycle and Timetable of Meetings

- 8.1 Council is required to approve the provisional Committee Cycle and Timetable of Meetings for the Civic Year 2021/22. Consultation has been carried out in accordance with Section 6 of the Local Government Measure 2011 and related Statutory Guidance.
- 8.2 Full details are given in **Annex I** and are subject to the approval of the proposals in Sections 3 to 9 above.
- 8.3 It should be noted that the Cycle includes the usual four-weekly recess during August for all meetings, other than the “Regulatory” meetings – Planning and Licensing Committees and Appeals Panel. Members are also asked to note that dates for Members’ Seminars included in the Cycle to aid Members in planning their own diary commitments and to promote maximum attendance at Seminars.
- 8.4 Consultation will continue to be undertaken as appropriate regarding the start time of meetings. Members should note that there is the ability to vary the start time up to an hour if there is a consensus in the committee to do that as previously agreed by the Democratic Services Committee. Further consultation will be carried out when appropriate to comply with the Local Government Measure 2011 and related Statutory Guidance.

Recommendations

- 8.5 Council is requested to consider and approve the new Committee Cycle and Timetable set out at **Annex I**.

9. Distribution of Senior Salaries

- 9.1 Members occupying specific posts shall be paid a Senior Salary. In accordance with the Regulations, the rates of Senior Salaries and Civic Salaries shall be reviewed annually as determined by the Annual or Supplementary Report of the Independent Remuneration Panel for Wales. A Member of the Authority cannot be paid a Senior Salary and a Civic Salary.

Recommendation

- 9.2 That Council approves the proposed distribution of the available Senior Salaries (18) as set out in **Annex J**.

10. Democratic Services Structure and Staffing Resource

- 10.1 Section 9(h) of the Local Government (Wales) Measure 2011 places a duty on the statutory Head of Democratic Services to make reports and recommendations in respect of the number and grades of staff required to discharge democratic services functions. The structure set out in **Annex K** has been considered and supported by the Democratic Services Committee.

Recommendation

- 10.2 That Council endorses the structure of the Democratic Services section as set out in **Annex K**.

11. Constitution

- 11.1 The Council has agreed a constitution which sets out how the Council operates, how decisions are made and the procedures which are followed to ensure that these are efficient, transparent and accountable to local people. Some of these processes are required by the law, while others are a matter for the Council to choose. Members will note that the Democratic Services Committee are presently undertaking a review of the Constitution

pursuant to a decision of Council in December 2020 and a report will be brought back to Council in 2021.

Recommendation

11.2 It is recommended that the Council's Constitution set out at (<https://www.npt.gov.uk/1129>) be reaffirmed and adopted including any amendments made at this meeting and that the Head of Legal and Democratic Services be granted delegated authority to amend the Neath Port Talbot County Borough Council Constitution in light of the changes highlighted in this report.

Financial Impacts:

There are no financial impacts associated with this report

Integrated Impact Assessment:

There is no requirement for an Integrated Impact Assessment as this is a report in respect of governance arrangements only

Valleys Communities Impacts:

There are no valley community impacts

Workforce Impacts:

There are no workforce impacts associated with this report

Legal Impacts:

The report discharges duties placed on the Council pursuant to the Local Government Act 1972

Risk Management Impacts:

Failure to ensure that the appropriate appointments are made could render the Council in breach of its statutory duties.

Consultation:

There will be no requirement for any consultation.

Recommendations:

It is recommended that Council:

- (1) Approve the amended Policy and Budget Framework as set out in **Annex A**.
- (2) Approve the proposals for the Executive arrangements for the Civic Year 2021/22 as set out in **Annex B** .
- (3) Approve the proposed size of the Council Committees and apportionment of seats to the political groups as set out in **Annex C**.
- (4) Approve the proposals for the Scrutiny arrangements for the Civic Year 2021/22 as set out in **Annexes C and D**.
- (5) Approve the proposals in respect of the revised “Other Committees”, arrangements for the Civic Year 2021/22 as set out in **Annex E** and confirm the new terms of reference of the Governance and Audit Committee as set out in **Annex F**
- (6) Approve the proposals in respect of the Staff Council and other Member/Officer Groups as set out in **Annex G**
- (7) Approve the proposals in respect of the Joint Committees, Outside and Other Public Bodies as set out in **Annex H** subject to the membership appointment to Joint Committees being approved by Cabinet at its meeting following Council.
- (8) Approve the Cycle and Timetable of Meetings for 2021/22, as set out in **Annex I** be approved;
- (9) Approve the proposed distribution of the available Senior Salaries as set out in **Annex J**.
- (10) Endorse the Democratic Services Structure and Staffing Resources, as set out in **Annex K**.
- (11) It is recommended that the Council’s Constitution set out at (<https://www.npt.gov.uk/1129>) be reaffirmed and adopted including any amendments made at this meeting and that the Head of Legal and Democratic Services be granted delegated

authority to amend the Neath Port Talbot County Borough Council Constitution in light of the changes highlighted in this report..

Reasons for Proposed Decision:

To ensure the Council is appropriately constituted pursuant to the Local Government Act 1972 and Local Government Act 2000

Implementation of Decision:

The decision is proposed for implementation immediately

Appendices:

None

List of Background Papers:

Constitution of Neath Port Talbot County Borough Council

Officer Contact:

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ANNEX A

POLICY AND BUDGET FRAMEWORK

Meanings – Policy and Budget Framework

(a) **Policy framework.** The policy framework means the following plans and strategies:-

(i) those required by The Local Authorities Executive Arrangements (Functions and Responsibilities) (Wales) Regulations (Schedule 3) to be adopted by the Council:

- Well-being Plan
- Corporate Plan and Annual Report/Well-being Objectives and Well-being Statement
- Regional Transport Plan;
- Local Development Plan (LDP);
- Welsh Language Standards;
- Youth Justice Plan;

(ii) other documents to be adopted by the Council:-

- Strategic Housing Functions including Local Housing Strategy
- Regional Economic Strategy
- Environmental Strategy 2008-2026
- Asset Management Plans
- Municipal Waste Strategy
- Road Safety Strategy
- Flood Risk Strategy
- Smart and Connected (Digital Strategy)
- Air Quality Strategy
- Equalities Strategies
- Welsh in Education Strategic Plan (WESP)
- Director of Social Services Annual Report
- Corporate Parenting Policy and Annual Report
- Freedom of Information Publication Scheme
- Families First Plan
- Corporate Communications and Community Relations Strategy
- Community Development Delivery Plan
- Communities First Delivery Plans and Performance Report
- Older Persons' Strategy
- Licensing Policy
- Social Services and Wellbeing (Wales) Act 2014 – Population Assessment
- Area Plan of the Regional Partnership Board
- Supplementary Planning Guidance to support the LDP

- Such plans, strategies or policies not listed in this Appendix which are otherwise for determination by the Executive, but which the Executive considers should be referred to the full Council for its decision on whether it should, pursuant to the Local Authorities Executive Arrangements (Functions and Responsibilities) (Wales) Regulations 2007 (as amended), adopt such plans, strategies or policies as part of the Policy and Budget Framework (this being without prejudice to the right of the Council at any time under the above Regulations to add any plans, strategies or policies, to this Appendix).

(b) **Budget.** The budget includes the allocation of financial resources to different services and projects, proposed contingency funds, setting the council tax and decisions relating to the control of the Council's borrowing requirement, the control of its capital expenditure and the setting of virement limits. Members to also take account of Forward Financial Planning, use of Reserves and Treasury Management

(c) **Housing Land Transfer.** Housing Land Transfer means the approval or adoption of applications (whether in draft form or not) to the National Assembly for Wales for approval of a programme of disposal of 500 or more properties to a person under the [Leasehold Reform, Housing and Urban Development Act 1993](#) or to dispose of land used for residential purposes where approval is required under sections 32 or 43 of the Housing Act 1985.

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ANNEX B
EXECUTIVE ARRANGEMENTS

CABINET FUNCTIONS

(Specific)

The following are some specific executive functions for Cabinet to discharge with delegated authority but these are not exhaustive and must be construed in the context that the Cabinet may discharge with delegated authority all of the Authority's functions, except functions which by statute, regulations or local choice are not executive functions.

The Cabinet Committees hereunder are delegated to discharge any executive functions in relation to the matters listed under the respective headings namely:

Cabinet (Finance) Sub Committee

Two members holding cabinet portfolios 3 and 4

Sundry Debt Write Offs, Education Trust Fund Matters, Tender Decisions (where not covered by delegated authority), Harold and Joyce Charles Trust Fund, Business Rates Write Offs, Housing Benefit Write Offs, Welsh Church Act Fund Trust Applications, Miscellaneous Grant Application, Rate Relief, Community Council Minor Projects Scheme, Hardship Relief, Council Tax Write Offs and Third Sector Grant Funding Applications and Fees and Charges related to portfolios 3 and 4.

Social Care, Health and Well-being Cabinet Committee

Two members holding cabinet portfolios 6 and 7.

All matters under 6 and 7 and any other related matters not so listed.

Education, Skills and Culture Cabinet Committee

Two members holding portfolios 7 and 8.

All matters under 8 and any other related matters not so listed.

Regeneration and Sustainable Development Cabinet Committee

Two members holding portfolios 5 and 10.

All matters under 5 and 10 and any other related matters not so listed.

Streetscene and Engineering Cabinet Committee

Two members holding portfolios 9 and 10.

All matters under 9 and any other related matters not so listed.

The Cabinet Committees are also delegated to discharge executive functions as follows in relation to the matters referred to above:

- a) Deal with any matters referred from Cabinet
- b) Work closely with the relevant Overview and Scrutiny Committees, particularly in pre-scrutiny
- c)
 - Monitor the performance of services, paying particular attention to the priorities for improvement set out in the Corporate Plan;
 - Compare the performance of the Council's services over time and with other authorities who provide similar services;
 - From time to time, consider whether to exercise the power to collaborate;
- d) Implement and monitor improvement actions following improvement or efficiency reviews
- e) Implement and monitor recommendations arising from the Wales Audit Office reports;
- f) Implement and monitor service-related requirements arising from the Wales Audit Office Annual Improvement Report
- g) Manage operational land and property
- h) Authorise expenditure from approved budget limits on matters within their purview and recommend any virements, where appropriate, to Cabinet and Council;
- i) Any executive matters which are otherwise delegated to officers which relate to the functions of the committee;
- j) The other general matters specified for the Cabinet in Annex G as it relates to the functions of the Cabinet Committees

Cabinet Portfolios

The Council may determine at any time that individual cabinet members can discharge executive functions. But in the absence of any such formal delegations, the Council will in any event determine “cabinet portfolios” for individual cabinet members – a “portfolio” being a range of issues apportioned to a cabinet member but without authority to formally discharge executive functions individually unless so authorised by Council in this Constitution. Such delegated authority is not currently given under this Constitution to cabinet members to discharge executive functions individually. The broad range of cabinet portfolio issues are set out below:

1. Community and Strategic Leadership (Cllr E V Latham)

- Political Leadership
- Policy and Strategic Resource Planning
- Well-being Plan/Public Services Board
- Overview of regional and wider area collaborative working arrangements
- Corporate Governance and Risk Management
- West Glamorgan Trust Fund
- Communications and Marketing
- Corporate Joint Committees (CJC's)
- Covid-19 Response and Recovery

Related Strategies/Themes

- Well-being Plan
- Corporate Plan, including well-being objectives, well-being statement and improvement objectives
- Annual Governance Statement
- Communications and Community Relations

Other:

- Monitor quarterly budget and performance in securing continuous improvement of all the functions listed above
- Any overview issues related to the corporate management of the Chief Executive's Office as a whole
- Public Services Board matters

2. Transformation/Deputy Leader (Cllr L.Jones)

- Transformation
- Innovation and Best Practice
- Deputising for the Leader of Council
- Co-ordination of the forward work programme

- NPT Safe and Well
- Community Development (Strategic Lead)

3. Finance (Cllr C Clement-Williams)

- Budget strategy and Forward Financial Plan
- Budget monitoring
- Treasury Management
- Income Generation – Policy and Strategy
- Revenues and housing benefits
- Debt write off

Related Strategies/Themes

- Forward Financial Plan
- Budget
- Income Generation Policy

Other

- Functions in respect of calculation of council tax base, as specified in Schedule 2 of the Local Authorities (Executive Arrangements) (Functions and Responsibilities) (Wales) Regulations 2007 as amended hereafter the 2007 Regulations being Sections 33 (1), 44 (1), 34 (3), 45 (3), 48 (3) and (4) of the Local Government Act 1992
- Monitor quarterly budget and performance in securing continuous improvement of all the functions listed above
- Any overview issues related to the corporate management of the Finance and Corporate Services Directorate as a whole

4. Corporate Services and Equalities (Cllr D Jones)

- Corporate Support and Performance Management
- Social inclusion, including welfare reform, poverty, equalities, Welsh Language, community development, BME Forum, Disability Groups and Lesbian/Gay/Bisexual/Transgender Forum
- Executive personnel policy/issues
- Occupational Health and Safety as an employer
- Customer Services
- ICT
- Procurement
- Trade Union relationships/Staff Council
- Legal Services, including Coroner and Registration
- Digital Champion
- Voluntary Sector relationships

- Cyber Security

Related Strategies/Themes

- Procurement Strategy
- Freedom of Information and Data Protection
- Corporate Workforce Plan
- Strategic Equality Plan
- Welsh Language Standards
- Pay Policy
- Voluntary Sector Compact
- Smart and Connected

Other

- Monitor quarterly budget and performance in securing continuous improvement of all the functions listed above

5. Community Safety and Public Protection (Cllr L Jones)

- Community Safety matters
- Counter-terrorism and extremism
- Violence Against Women, Domestic Abuse and Sexual Violence
- Anti-Social Behaviour
- Substance Misuse and Area Planning Board
- Business Continuity Planning and Emergency Planning
- CCTV
- Environmental Health, including pollution control and contaminated land, food safety, private drains and sewers, housing enforcement and tobacco protection
- Trading Standards, including animal welfare
- Licensing Executive Function
- Test, Trace, Protect

Related Strategies/Themes

- Trading Standards Performance Plan
- Food Law Enforcement Plan
- Tobacco Protection Plan
- Community Safety Strategy
- Violence Against Women, Domestic Abuse and Sexual Violence Strategy
- Area Planning Board Commissioning Strategy
- Major Incident Plan and related plans
- Air Quality Strategy

Other

- Functions

- Functions of Schedule 2 of the 2007 Regulations as follows:
 - Any function relating to contaminated land.
 - The discharge of any function relating to the control of pollution or the management of air quality.
 - The service of an abatement notice in respect of a statutory nuisance.
 - The passing of a resolution that Schedule 2 to the Noise and Statutory Nuisance Act 1993 should apply in the authority's area.
 - The inspection of the authority's area to detect any statutory nuisance.
 - The investigation of any complaint as to the existence of a statutory nuisance.
- Monitor quarterly budget and performance in securing continuous improvement of all the functions listed above
- Community safety and related community safety partnership matters, including drug and alcohol misuse, anti-social behaviour enforcement
- Area Planning Board
- Violence Against Women, Domestic Abuse and Sexual Violence Leadership Group

6. Adult Social Services and Health (Cllr P D Richards)

- Adult community care services
- Older people's community care services
- Welfare Rights
- Older persons generally
- Health partnerships and integrated services
- Homelessness
- Supporting People
- Safeguarding
- Support to Fostering and Adoption Panels
- Housing, including private sector renewal, disabled facilities grants, registered social landlords, housing association partnerships and housing strategy

Related Strategies/Themes

- Older Persons Strategy
- Supporting People, Older Persons and Carers Champion
- Population Assessment and Area Plan
- Retained Strategic Housing responsibilities
- Local Housing Strategy and relevant sub-strategies

Other

- Adult Social Services functions under the Social Services and Well-being (Wales) Act 2014
- Monitor quarterly budget and performance in securing continuous improvement of all the functions listed above
- Any overview issues related to the corporate management of the Social Services, Health and Housing Directorate as a whole

- Western Bay Health and Social Services Collaborative (Regional Partnership Board)

7. Children's Social Services (Cllr A Lockyer)

- Children in Need and families
- Youth Offending Service
- Hillside Secure Unit
- Team Around the Family
- Corporate Parenting
- Safeguarding
- Adoption and Fostering arrangements

Related strategies/Themes

- Youth Justice Plan
- Population Assessment and Area Plan

Other

- Children and Young People Social Services functions under the Social Services and Well-being (Wales) Act 2014
- Monitor quarterly budget and performance in securing continuous improvement of all the functions listed above
- Western Bay Health and Social Services Collaborative

8. Education, Skills and Culture (Cllr P Rees)

- Integrated Planning and Commissioning for Children's Services – under Part 5 - Children's Act 2004 (Cabinet Member is Lead Member as required in the Act)
- Think Families Partnership
- Children's Rights
- Children's Playschemes
- Youth Service
- Youth Council
- School Improvement and Inclusion
- Lifelong Learning, adult education, post-16 provision
- School governors
- School reorganisation (Strategic School Improvement Programme)
- Children's Zones
- Community Centres
- Libraries and Archives
- Country Parks including Margam Park, Gnoll Park, Afan Argoed
- Sports Development and Leisure Services
- Cultural services

- Additional Learning Needs

Related Strategies/Themes

- Play Strategy
- Childcare Strategy
- Welsh in Education Strategic Plan
- Youth Engagement and Progression Framework
- Families First Plan
- Leisure and Culture Strategy

Other

- Education Trust Fund
- As Local Education Authority
- Monitor quarterly budget and performance in securing continuous improvement of all the functions listed above
- Any overview issues related to the corporate management of the Education, Leisure and Lifelong Learning Directorate as a whole
- Functions specified in Schedule 2 of the 2007 Regulations in respect of approval by a local authority under Section 51 or a determination by a local authority under Section 53 of the Schools Standards and Organisation (Wales) Act 2013 WESP Forum

9. Streetscene and Engineering (Cllr M Harvey)

- Engineering and Highways
- South Wales Trunk Road Agency
- Coastal Protection
- Road Safety
- Highway Development Control – including Sustainable Urban Drainage (SUD'S) approval body
- Traffic Orders
- Transport Policy
- Concessionary Fares
- Passenger/community transport
- Land Drainage
- Flood Defence
- Fleet Management and Maintenance
- Highways Maintenance and Operations
- In-house Building Services
- Public Lighting
- Neighbourhood Services and Management
- Grass Verge and associated landscaping
- On and off street parking – including CCTV mobile enforcement
- Highway Asset Management

- Maintenance and management of other parks, playgrounds, sports fields, bowling greens etc
- Grounds maintenance, arboricultural services
- Japanese Knotweed
- Cemeteries
- Waste management, including recycling
- Regional Waste Plan
- Dog and animal impounding
- Pest Control
- Litter enforcement
- Bus Shelters

Related Strategies/Themes

- Local Transport Plan
- Waste Strategy
- Active Travel Plan

Other

- Functions of Schedule 2 of the 2007 Regulations in respect of the making of agreements for the execution of highways works
- NPT Waste Management Company Limited (as shareholder)
- Monitor quarterly budget and performance in securing continuous improvement of all the functions listed above

10. Regeneration and Sustainable Development (Cllr A Wingrave)

- Sustainability
- Environmental Stewardship/quality including biodiversity
- Countryside Access including Footpaths, bridleways, public paths, rights of way, definitive map
- Active Travel
- Canals
- Economic Development and Regeneration
- Business services and grants/loans to businesses
- Industrial Estates
- Baglan Energy Park
- Coed Darcy
- Aberavon Seafront Strategy
- Town Centre Strategies
- Valley Strategies
- Employability programmes
- Europe and European Funding
- Planning Policy and Guidance
- Regional Plan

- High Hedges
- Architectural Design
- Construction project management
- Promotion of high quality design
- Asset Management and Asset Sponsorship
- Estate Management (non-housing/non-operational property)
- Estates and Valuation (including acquisition and disposal of land/property)
- Facilities Management, including catering and cleaning
- Energy Management
- Enterprise Zone
- Street Naming
- Development Management
- Building Control

Related Strategies/Themes

- Regional Economic Development Strategy/City Region
- Local Development Plan
- Supplementary Planning Guidance
- Regional Plan
- Asset Management Strategy
- Environmental Strategy
- Biodiversity Duty Plan
- Existing Route Map (ERM)
- Integrated Network Map

Others

- Residual planning functions – eg preparation of supplementary planning guidance, designation of conservation areas, areas of archaeological interest and nature reserves, removal of permitted development rights through Article 4 directions
- Obtaining particulars of persons interested in land (s16 Local Government[Miscellaneous Provisions] Act 1976)
- Monitor quarterly budget and performance in securing continuous improvement of all the functions listed above
- Any overview issues related to the corporate management of the Environment Directorate as a whole
- Obtaining of information under s 300 Town and Country Planning Act 1990 as to interest in land.
- Functions of Schedule 2 of the 2007 Regulations relating to The obtaining of information under section 330 of the Town and Country Planning Act 1990 as to interests in land and the obtaining of particulars of persons interested in land under section 16 of the Local Government (Miscellaneous Provisions) Act 1976.
- City Region Partnership

The Cabinet Committees are also delegated to discharge executive functions as follows in relation to the matters referred to above:-

- (a) deal with any matters referred from Cabinet
- (b) work closely with the relevant Overview and Scrutiny Committees, particularly in pre decision-scrutiny.
- (c)
 - Monitor the performance of services, paying particular attention to the priorities for improvement set out in the Corporate Plan;
 - Compare the performance of the Council's services over time and with other authorities who provide similar services;
 - From time to time consider whether to exercise the power to collaborate
- (d) implement and monitor improvement actions following improvement or efficiency reviews
- (a) implement and monitor recommendations arising from the Wales Audit Office Reports.
- (b) implement and monitor service related requirements arising from the Wales Audit Office Annual Improvement Report
- (c) manage operational land and property
- (d) authorise expenditure from approved budget limits on matters within their purview, and recommend any virements where appropriate to Cabinet or Council
- (e) any executive matters which are otherwise delegated to officers which relate to the functions of the Committee
- (f) the other general matters specified for the Cabinet in Annex G as they relate to the functions of the Cabinet Committees.

MEMBERSHIP ARRANGEMENTS

<i>LEADER / CABINET EXECUTIVE</i> <i>(Cabinet – 9)</i>

Portfolio 1	Community and Strategic Leadership	Cllr.E.V Latham (Leader)
Portfolio 2	Transformation and Deputy Leadership	Cllr.L.Jones (Deputy Leader)
Portfolio 3	Finance	Cllr.C.Clement-Williams
Portfolio 4	Corporate Services and Equalities	Cllr.D.Jones
Portfolio 5	Community Safety and Public Protection	Cllr.L.Jones
Portfolio 6	Adult Social Services and Health	Cllr.P.D.Richards
Portfolio 7	Children’s Social Services	Cllr.A.R.Lockyer
Portfolio 8	Education, Skills and Culture	Cllr.P.A.Rees
Portfolio 9	Streetscene and Engineering	Cllr M Harvey
Portfolio 10	Regeneration and Sustainable Development	Cllr.A.Wingrave

CABINET BOARDS

Cabinet (Finance) Sub Committee (2)

Cllr.C.Clement-Williams and Cllr.D.Jones

Social Care, Health and Wellbeing Cabinet Board (2):

Cllr.A.R.Lockyer and Cllr.P.D.Richards

Education, Skills and Culture Cabinet Board (2):

Cllr.A.R.Lockyer and Cllr.P.A.Rees

Regeneration and Sustainable Development Cabinet Board (2):

Cllr.L.Jones and Cllr.A.Wingrave

Streetscene and Engineering Cabinet Board (2):

Cllr.M.Harvey and Cllr.A.Wingrave

Notes: (1) If any Cabinet Board Member is unable to attend, any other Cabinet Member may substitute as a voting Member on the Cabinet Board.

(2) Leader and Deputy Leader, as of right, may attend any Cabinet Board; other Cabinet Members may also be invited to attend other Cabinet Boards depending on the issues.

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ANNEX C

SIZE OF COMMITTEES AND APPORTIONMENT OF SEATS TO THE POLITICAL GROUPS

SIZE OF COUNCIL COMMITTEES AND APPORTIONMENT OF SEATS TO THE POLITICAL GROUPS –

March 2021

COUNCIL COMMITTEES	TOTAL NO OF SEATS	LABOUR	PLAID CYMRU	INDEPENDENT DEMOCRATS	UNAFFILIATED
	64	38	15	9	1
CABINET SCRUTINY COMMITTEE	16	10	4	2	
SOCIAL CARE, HEALTH AND WELLBEING SCRUTINY COMMITTEE	13	8	3	2	
EDUCATION, SKILLS AND CULTURE SCRUTINY COMMITTEE	15† (+8)	9	4	2	
LEISURE AND CULTURE SCRUTINY SUB-COMMITTEE	9	6	2	1	
REGENERATION AND SUSTAINABLE DEVELOPMENT SCRUTINY COMMITTEE	12	7	3	2	
COMMUNITY SAFETY AND PUBLIC PROTECTION SCRUTINY SUB-COMMITTEE	9	6	2	1	
STREETSCENE AND ENGINEERING SCRUTINY COMMITTEE	12	7	3	2	

PLANNING COMMITTEE	12	8	3	1	
REGISTRATION AND LICENSING COMMITTEE ϕ	15	9	3	2	1
*LICENSING AND GAMBLING ACTS COMMITTEE ϕ	15	9	3	2	1
<i>*Licensing and Gambling Acts Sub Committee</i>	3				
AUDIT COMMITTEE	12†(+1)	8	3	1	
DEMOCRATIC SERVICES COMMITTEE	12	7	3	2	
PERSONNEL COMMITTEE	12	7	3	2	
SPECIAL APPOINTMENTS COMMITTEE	10/11	6/7	2	2	
TOTALS	174/175	107/108	41	25	2
<i>*APPEALS PANEL</i>	(5)				
<i>*(Appeals Panel Substitutes)</i>	(20)				
<i>*(STANDARDS COMMITTEE)</i>	(2)				
<i>*(Standards Committee Substitute)</i>	(1)				

STAFF COUNCIL	12	Cabinet Members	Opposition Leader or sub	Opposition Leader or sub	
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- Notes:** (1) † In context of voting co-optees - 4 voting Co-optees (with 4 non voting Co-optees) for the Scrutiny Committee; 1 voting Lay Member for the Audit Committee.
(2) φ Registration and Licensing / Licensing and Gambling Acts Committees – same Chair/Vice Chair and Committee Membership.
(3) # Comprises Chair & Vice Chair of the Committee plus one other Member on a rota/availability basis
(4) * 1989 Act does not apply. Separate substitute arrangements also.

ANNEX D
SCRUTINY COMMITTEES

SCRUTINY COMMITTEES

CABINET (16)	
Chairperson:	TO BE CONFIRMED (Labour)
Vice Chairperson:	Cllr.S.Rahaman
Members: Labour	Cllrs.S.Freeguard, D.Keogh, S.Miller, R.Mizen, S.Paddison, S.M.Penry, S.Reynolds and A.N.Woolcock
Members: Plaid Cymru	Cllrs. L.M.Purcell, A.Llewelyn, W.F Griffiths and N.T.Hunt
Members: Independent Democrats	Cllrs. S.K.Hunt and S.Knoyle

SOCIAL CARE, HEALTH AND WELLBEING (13)	
Chairperson:	Cllr.L.M.Purcell
Vice Chairperson:	Cllr.C.Galsworthy
Members: Labour	Cllrs.A.P.H.Davies, O.S.Davies, J.Miller, S.Paddison, S.Reynolds, D.Whitelock and A.N.Woolcock
Members: Plaid Cymru	Cllrs.C.Edwards and W.Griffiths
Members: Independent Democrats	Cllrs. H.C.Clarke and N.J.Davies

EDUCATION, SKILLS AND CULTURE (15)	
Chairperson:	Cllr.S.Reynolds

Vice Chairperson:	Cllr.R.Mizen
Members: Labour	Cllrs.M.Crowley, D.Keogh, S.Miller, M.Protheroe, S.Renkes, D.Whitelock and R.Wood
Members: Plaid Cymru	Cllrs. M.Spooner, R.Phillips, J.Hale and A.J.Richards
Members: Independent Democrats	Cllrs S.Harris and J.Jones
*Co-opted Voting Members: (4)	Marie Caddick, Adam Amor, L.Newman and 1 vacancy
*Co-opted Non-Voting Members: (4) <i>(*for education matters)</i>	Roberto De Benedictis and 3 vacancies

Membership of the Sub Committee be drawn from the membership of the Education, Skills and Culture Scrutiny Committee:

LEISURE AND CULTURE SCRUTINY SUB COMMITTEE (9)	
Chairperson:	To be appointed by the Education, Skills and Culture Scrutiny Committee.
Vice Chairperson:	To be appointed by the Education, Skills and Culture Scrutiny Committee.
Members: Labour	Cllrs.D.Keogh, S.Miller, S.Renkes and D.Whitelock
Members: Plaid Cymru	Cllrs.J.Hale and A.J.Richards
Members: Independent Democrats	Cllr. J.Jones

REGENERATION AND SUSTAINABLE DEVELOPMENT(12)	
Chairperson:	Cllr.S.K.Hunt
Vice Chairperson:	Cllr.R.L.Taylor
Members: Labour	Cllrs.D.Cawsey, C.J.Jones, H.N.James, S.M.Penry, S.Pursey and S.Rahaman
Members: Plaid Cymru	Cllrs.N.T.Hunt, S.Bamsey and J.Evans
Members: Independent Democrats	Cllr.S.Knoyle

Membership of the Sub Committee be drawn from the membership of the Regeneration and Sustainable Development Scrutiny Committee

COMMUNITY SAFETY AND PUBLIC PROTECTION SCRUTINY SUB COMMITTEE (9)	
Chairperson:	To be appointed by the Regeneration and Sustainable Development Scrutiny Committee.
Vice Chairperson:	To be appointed by the Regeneration and Sustainable Development Scrutiny Committee.
Members: Labour	Cllrs D.Cawsey, S.M.Penry, C.J.Jones, S.Pursey and S.Rahaman
Members: Plaid Cymru	Cllrs.N.T.Hunt and S.Bamsey
Members: Independent Democrats	Cllr.S Hunt

STREETSCENE AND ENGINEERING (12)	
Chairperson:	Cllr.S.M.Penry
Vice Chairperson:	Cllr.R.Wood
Members: Labour	Cllrs.A.R.Aubrey, C.Galsworthy, C.Jones, D.Keogh and A.Mcgrath,
Members: Plaid Cymru	Cllrs.W.F.Griffiths, R.Davies and J.Hale
Members: Independent Democrats	Cllrs.S.Knoyle and S.Jones

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ANNEX E
OTHER COMMITTEES

REGULATORY AND OTHER COMMITTEES

PLANNING COMMITTEE (12)	
Chairperson:	Cllr.S.Paddison
Vice Chairperson:	Cllr.S.Pursey
Members Labour:	Cllrs. S.Renkes, C.Jones, D.Keogh, R.Mizen, M.Prothoroe and A.N.Woolcock
Members Plaid Cymru:	Cllrs.R.Davies, C.Williams and S.Bamsey
Members Independent Democrats:	Cllr.S.K.Hunt
<i>Note: the Cabinet UDP/LDP Member to be invited to attend as a non voting Member.</i>	

Same Chair as Registration and Licensing Committee

*REGISTRATION AND LICENSING COMMITTEE (15)	
Chairperson:	Cllr.S.Paddison
Vice Chairperson:	Cllr.D.Whitelock
Members: Labour	Cllrs.A.P.D.Davies, S.Freeguard, C.James, C.Jones, J.Miller, R.Mizen and M.Protheroe
Members: Plaid Cymru	Cllrs C.Edwards, H.Jones and J.Hale
Members: Independent Democrats	Cllrs.J.Jones and N.J.Davies
Unaffiliated:	Cllr D M Peters

* Same Membership for both these Committees

* LICENSING AND GAMBLING ACTS COMMITTEE (15)	
Chairperson:	Cllr.S.Paddison
Vice Chairperson:	Cllr.D.Whitelock
Members: Labour	Cllrs.A.P.D.Davies, S.Freeguard, C.James, C.Jones, J.Miller, R.Mizen and M.Protheroe
Members: Plaid Cymru	Cllrs. C.Edwards, J.Hale and H.Jones.
Members: Independent Democrats	Cllrs.J.Jones and N.J.Davies
Unaffiliated:	Cllr. D.M.Peters

LICENSING AND GAMBLING ACTS SUB COMMITTEE (3)	
Chairperson:	To be appointed by the Licensing and Gambling Acts Sub Committee.
Vice Chairperson:	To be appointed by the Licensing and Gambling Acts Sub Committee.
Members:	Plus one Member drawn on a rota/availability basis from the remainder of the Members of the Licensing and Gambling Acts Committee
<i>Note: if the Chair or Vice Chair are unavailable, then other Members of the Sub-Committee be utilised for the purpose of maintaining a quorum of three Members for each Sub Committee meeting.</i>	

PERSONNEL COMMITTEE (12)	
Chairperson:	Cllr.D.Jones
Vice Chairperson:	Cllr.D.Cawsey
Members: Labour	Cllrs.L.Jones, A.J.Taylor, S.Freeguard, E.V.Latham and S.Miller
Members: Plaid Cymru	Cllrs. S.Bamsey, J.Hale and N.J.Hunt
Members: Independent Democrats	Cllrs.S.Knoyle and J.Jones
<i>Note: Remaining Cabinet Members to attend as non-voting advisers as necessary</i>	

SPECIAL APPOINTMENTS COMMITTEE (10/11)	
Chairperson:	Cllr.D.Jones
Vice Chairperson:	Cllr.S.Paddison
Members: Labour	<p>Cllrs.E.V Latham, S.Reynolds and S. Freeguard</p> <p>*and one of the following Cabinet Members for Heads of Service appointments: two of the following Cabinet Members for Corporate Directors appointments</p> <p><i>Chief Executive's and Finance and Corporate Services</i> <i>Social Care, Health and Well-being</i> <i>Education, Skills and Culture</i> <i>Regeneration and Sustainable Development</i> <i>Streetscene and Engineering</i></p>
Members: Plaid Cymru	Cllrs. L.Purcell and A.Llewelyn
Members: Independent Democrats	Cllrs.S.Knoyle and J.Jones
<p><i>Note: the relevant Regulatory Chairs or relevant Scrutiny Chair to be invited to attend as a non voting advisers as appropriate to the appointment</i></p>	

GOVERNANCE AND AUDIT COMMITTEE (12) + 1	
Chairperson:	To be appointed by the Governance and Audit Committee
Vice Chairperson:	To be appointed by the Governance and Audit Committee
Members: Labour	Cllrs. S.Renkes, S.Freeguard, J.Miller, R.W.Wood, R.Mizen, O.S.Davies, R.Taylor and A.N.Woolcock
Members: Plaid Cymru	A.J.Richards J.D.Morgan Cllr.L.M.Purcell
Members: Independent Democrats	Cllr.H.C.Clarke
Voting Lay Member:	Mrs J Jenkins

DEMOCRATIC SERVICES COMMITTEE (12)	
Chairperson:	Cllr.J.D Morgan
Vice Chairperson:	Cllr.A.R.Aubrey
Members: Labour	S.Miller, S.Pursey, S.Renkes, A.J.Taylor, L.Jones and + 1 Vacancy
Members: Plaid Cymru	Cllrs. A.Llewelyn and A.J.Richards
Members: Independent Democrats	Cllrs.S.K.Hunt and J.Hurley

APPEALS PANEL (5)	
Chairperson:	Cllr.D.Keogh
Vice Chairperson:	Cllr.S.Renkes
Members: Labour	Cllr.D.Cawsey
Members: Plaid Cymru	Cllr.S.Bamsey
Members: Independent Democrats	Cllr. J.Jones
Substitutes: Labour	Cllrs. C.Galsworthy and A.McGrath,
Substitutes: Plaid Cymru	Cllrs.R.Phillips, R.Davies, L.M.Purcell, N.J.Hunt and A.J.Richards
Substitute: Independent Democrats	Cllrs.S.Knoyle and S.Harris

STANDARDS COMMITTEE (7)	
*Chairperson:	C.L.Jones
*Vice Chairperson:	B.Richards
*Independent Members:	L.Fleet and T.Ward Plus 1 vacancy
NPTCBC Members:	Cllrs.S.Freeguard and D.Keogh
Community Council Member: <i>(* independent members)</i>	C.Williams
Substitutes: For NPTCBC Members: For Community Council Member	Cllr.R.Wood G.Reynolds

ANNEX F

TERMS OF REFERENCE OF THE GOVERNANCE AND AUDIT COMMITTEE

Governance and Audit Committee

To discharge with delegated authority the following functions:-

- review and scrutinise the authority's financial affairs, including approval of the Annual Statement of Accounts;
- make reports and recommendations in relation to the authority's financial affairs;
- review and assess the risk management, internal control and corporate governance arrangements of the authority;
- make reports and recommendations to the authority on the adequacy and effectiveness of those arrangements;
- oversee the authority's internal and external audit arrangements, including internal and external audit work plans, receive, review and make reports on audit work and performance;
- review the financial statements prepared by the authority.
- review and assess the authority's ability to handle complaints effectively and make reports and recommendations in relation to the authority's ability to handle complaints effectively

ANNEX G
OTHER MEMBER GROUPS

OTHER MEMBER GROUPS**STAFF COUNCIL (11)**

Chairperson:	Cllr.D.Jones
Members Labour:	Cllrs.C.Clement-Williams, L.Jones, M.Harvey, E.V.Latham, A.R.Lockyer, P.A.Rees, P.D.Richards and A.Wingrave
Members: Plaid Cymru	Cllr.J.Hale
Members: Independent Democrats	Cllr.S.K.Hunt

CORPORATE PARENTING PANEL (13)

Chairperson:	Cllr.A.R.Lockyer
Members:	Cllrs. P.A.Rees, S.Reynolds, S.Rahaman, R.L.Taylor, R.Wood, C.Galsworthy, S.Miller, S.Paddison, R.Mizen, O.Davies, J.Hale and J.Jones

SCHOOLS STANDARDS PARTNERSHIP GROUP (6)

Chairperson:	Cllr. P.A.Rees (sub A.R.Lockyer)
Members:	Cllrs.S.Reynolds (sub R.Mizen) M.Protheroe (sub O.Davies) S.Renkes (sub D.Whitelock) M.Spooner (sub J.Hale) S.Harris (sub J.Jones)

INCOME GENERATION PANEL (5)

Chairperson:	Cllr. C.Clement-Williams
Members Labour:	Cllrs. S.Pursesey and M.Protheroe
Members: Plaid Cymru	Cllr.W.Griffiths
Members: Independent Democrats	Cllr.J.Jones

Coronavirus	Member Panel (13)
Chairperson	Leader of Council - Cllr. E.V Latham
Members Labour	Cllr. L.Jones Cllr. C. Clement-Williams, Cllr. S.M.Penry, Cllr. S.Reynolds, Cllr. D. Cawsey and Cllr. M. Protheroe +1 Vacancy
Members Plaid Cymru	Cllr. A. Llewelyn, Cllr. L. Purcell and Cllr. J.D. Morgan
Members Independent Group	Cllr. S.K. Hunt and Cllr. H.C.Clarke

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ANNEX H

JOINT COMMITTEES, OUTSIDE AND OTHER PUBLIC BODY ARRANGEMENTS

NAME OF OUTSIDE BODY	COUNCILLOR REPS
The Pension Fund Committee (City and County of Swansea)	P.A.Rees
Local Pension Board (City and County of Swansea)	A.R.Lockyer
South Wales Police and Crime Panel	P.A.Rees
Mid and West Wales Fire Authority	M.Crowley, S.Freeguard, A.Llewelyn and A.N.Woolcock
SWW Trade Union Consultative Committee	D.Jones
S.A.C.R.E. (Neath Port Talbot)	L.Jones, P.A.Rees, H.N.James, R.Mizen, S.Reynolds, D.White-lock, R.Davies Director of Education, Leisure and Lifelong Learning
Welsh Association of S.A.C.R.E.	P.A.Rees
Swansea Bay Community Health Council	A.Aubrey, C.Edwards and C.Galsworthy
Local Government Association (England & Wales) Groups	E Latham,L.Jones and C.Clement-Williams
Welsh Local Government Council/General Assembly	E Latham, L.Jones and C.Clement-Williams (substitute)
Welsh Local Government Association Executive Board	E.Latham

WLGA – South West Wales Regional Board	E.Latham and Chief Executive
ATC Port Talbot 499 Squadron	S.Paddison
Wales Territorial Auxiliary and Volunteer Reserve Association	A.R.Lockyer
NPT Menter Iaith (formerly Neath Port Talbot Welsh Language Initiative)	A.N.Woolcock
Afan Tawe Nedd Crime Prevention Panel	L.Jones, H.N.James and Scrutiny Chair (Community Safety and Public Protection) and Principal Officer Community Safety
Regeneration NPT (Formerly NPT Local Regeneration Partnership Board)	A.Wingrave and R.L.Taylor (Substitute)
Neath Town Centre Consortium Executive Group	E Latham/L.Jones, A.R.Lockyer, S.M.Penry and M.Protheroe
Central and South West Wales Regional Partnership Forum	E.Latham
The Industrial Communities Alliance (incorporating CC/Steel Action)	A.Wingrave, D.Cawsey and R.Wood and Director of Environment
Welsh Books Council	R.Mizen
West Glamorgan Crimebeat Committee	S.Purseley and Principal Officer Community Safety

Court of Swansea University (formerly Court of Governors)	P A Rees and Director of Education, Leisure and Lifelong Learning
Welsh Joint Education Committee Ltd.	A.R.Lockyer
National Youth Orchestra of Wales Advisory Panel	P A Rees
Llewellyn Almshouses Trustees	H.N.James, J.Warman, and A.R.Lockyer
Swansea Bay Port Health Authority	O.Davies, A.P.H.Davies J.Warman, S.K.Hunt, N.Hunt and D.Keogh (Until next LG Elections)
Vision Impaired West Glamorgan	C.James, R.Mizen, R.Taylor and M.Protheroe
Wales Council for the Deaf	R.Mizen and Director of Social Services, Health and Housing
Swansea Bay City Deal Joint Committee	E.Latham or nominated representative
Swansea Bay City Region Joint Scrutiny Committee	S.Freeguard and A.Llewelyn +1 Vacancy
Western Bay Area Planning Board	Chris Millis (No Member representation)
Association for Public Service Excellence (and APSE Wales)	D.Jones, M.Harvey and A.N.Woolcock and Head of Streetcare
Consortium of Local Authorities Wales (C.L.A.W.)	M.Harvey, A.Wingrave and Head of Property and Regeneration

Joint Working Party On Animal Trespass	A.N.Woolcock, S.Reynolds and H.Jones
PATROLAJC (formerly National Parking Adjudication Service Joint Committee)	M.Harvey (Substitute – S.M.Penry)
Neath Port Authority (Previously Neath Harbour Commissioners)	A.Wingrave (until 01/10/22) and Director of Environment
Neath Port Talbot Local Access Forum	A.Wingrave and Jonathan Griffiths (Officer)

National Eisteddfod Council	A.N.Woolcock
FLEXIS Advisory Board (FAB)	Chief Executive (no Member representation)
West Glamorgan Regional Partnership Board	E. Latham, P.D.Richards, A.R.Lockyer Chief Executive and Director of Social Services
Neath Port Talbot Biodiversity Forum	A.Wingrave
The Joint Council for Wales	D.Jones and D.Cawsey (Deputy: A.N.Woolcock)
Neath Town Centre Redevelopment Group	E.Latham,(Leader), Cabinet Member for Regeneration and Sustainable Development(A.Wingrave), Streetscene and Engineering (M.Harvey), Education, Skills and Culture (P.A.Rees), Local Member (M.Protheroe),

	Scrutiny Member (S.M.Penry) S.Knoyle and J.Evans Chief Executive, Director of Environment and Director of Finance and Corporate Services
Adoption Panel	A.R.Lockyer
Foster Panel	A.R.Lockyer
Secure Review Panel	A.R.Lockyer and Head of Children and Young People Services, Legal Safeguarding Manager, Member of Panel of Independent Persons
The Schools Admissions Forum	P.A.Rees, S.Reynolds, R.Mizen and N.Hunt
County Borough Council/Community Councils Liaison Forum	Cabinet Members, Leaders of other Political Groups, Chief Executive and Corporate Directors
Neath Port Talbot Public Services Board	Leader, Chief Executive
NPT/Youth Council Liaison Forum	All Cabinet Members, Chief Executive, Corporate Directors, Head of Participation and representatives from Youth Council
Joint Archives Committee	P A Rees, R.Mizen, H.N.James, A.Aubrey and W.F.Griffiths
Margam Joint Crematorium Committee	E.V.Latham, R.Taylor, S.M.Penry, R.G.Jones, and S.Bamsey
South West Wales Regional Waste Management Joint Committee	M.Harvey, S.M.Penry and A.Wingrave

Tata Steel Joint Consultative Group	A.Wingrave, R.Taylor, D.Keogh, S.Rahaman, M.Crowley, E.V.Latham, S.Pursey, R.Mizen, R.Wood, S.K.Hunt, L.Jones, A.Llewelyn and O.S.Davies
Joint Venture Steering Group (GCRE Project)	Chief Executive, Director of Environment
Voluntary Sector Liaison Committee-	Cabinet Members, S.Pursey, R.Wood, S.M.Penry, R.Davies and S.K.Hunt

For the avoidance of doubt, the following be deleted in comparison to previous years:

ERW Joint Committee	P.A.Rees
NPT/Older Persons Council Liaison Forum	All Cabinet Members, Chief Executive, Assistant Chief Executive and Chief Digital Officer and Corporate Directors and representatives from Older Persons Council
Neath Inspired (formerly Neath Business Improvement District (BID))	M.Protheroe

ANNEX I
CYCLE OF MEETINGS 21/22

COMMITTEE CYCLE 2021/22

<i>Date</i>		<i>MEETING (a.m.)</i>	<i>MEETING (p.m.)</i>	<i>Date</i>		<i>MEETING (a.m.)</i>	<i>MEETING (p.m.)</i>
<i>Mar</i> Mon Tue Wed Thu Fri	15 16 17 18 19	Personnel Cttee	Cab (Finance) Sub / Cab Scrut Cttee / Cab Annual Council EDSC SC/CB Margam Crem. Joint Cttee.	<i>Apr</i> Mon Tue Wed Thu Fri	26 27 28 29 30	Planning Cttee.	EDSC SC/CB
<i>Mar</i> Mon Tue Wed Thu Fri	22 23 24 25 26	Coronavirus Member Panel (10.00am) SE SC/CB	Spec. Appt. Committee Council All Member Seminar 2.00pm Spec. Appt. Committee	<i>May</i> Mon Tue Wed Thu Fri	3 4 5 6 7	Stds. Cttee. All Member Seminar	
<i>Mar/</i> <i>Apr</i> Mon Tue Wed Thu Fri	29 30 31 1 2	Lic.&Gam Acts Cttee/sub-cttee./Reg.&Lic Cttee. TATA	Dem. Serv. Cttee SCHW SC/CB	<i>May</i> Mon Tue Wed Thu Fri	10 11 12 13 14	RSD SC/CB	Cab (Finance) Sub / Cab Scrut Cttee / Cab NPT/Youth Counn. L.Forum (6.00pm) SCHW SC/CB
<i>Apr</i> Mon Tue Wed Thu Fri	5 6 7 8 9	Planning Cttee. All Member Seminar (10.00am)		<i>May</i> Mon Tue Wed Thu Fri	17 18 19 20 21	Lic.&Gam Acts Cttee /sub-cttee/Reg.&Lic Cttee. Planning Cttee. Coronavirus Member Panel (10.00am) SE SC/CB	All Member Seminar (2.00pm)
<i>Apr</i> Mon Tue Wed Thu Fri	12 13 14 15 16	RSD SC/CB	Cab (Finance) Sub / Cab Scrut Cttee / Cab Council Corp. Parenting Panel (2.00pm)	<i>May</i> Mon Tue Wed Thu Fri	24 25 26 27 28	PSB	City Deal Jt. Scrutiny Cttee. Council
<i>Apr</i> Mon Tue Wed Thu Fri	19 20 21 22 23	Lic.&Gam Acts Cttee /sub-cttee/Reg.&Lic Cttee. All Member Seminar Governance & Audit Cttee	Staff. Coun. (2.30pm)	<i>May/</i> <i>Jun</i> Mon Tue Wed Thu Fri	31 1 2 3 4	All Member Seminar	Cab (Finance) Sub / Cab Scut Cttee / Cab

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CB/SC Key:

Cab Brd (CB); Scrut.Cttee (SC);Education Skills and Culture (EDSC); Streetscene and Engineering (SE) Regeneration and Sustainable Development (RSD) Social Care, Health and Wellbeing(SCHW).

Venues:

PT =Council, Cabinet, ESC, Personnel, Planning, Licensing, Audit, Stds, Staff Coun, All MBGs, PSB, Cab/OPF, Ch/Vh Scrutiny; All Member Seminars (unless stated otherwise)

N = SCHW, RSD, SE, Vol Sector Liaison, CBC/CC Forum , N /PT = Appeals, NPT/ Youth Coun. L.Forum. **Various venues:** Onsite: Crem; Tata

Cycles:

3 weekly CSC/Cab, **6wks** -Council, , Brds/Scrut.Cttees, Pers.Cttee, Lic & Gam.Acts Cttee; **3wks** -Reg & Lic Cttee; Plng Cttee, Lic.& Gam.Acts Sub Cttee. **2mths** - PSB; Jnt ,3 monthly TATA, Resilience. **4mths** - CBC/CC, Stds Cttee, YC **Quart.** – Audit, , MBGs, Staff Coun., Jnt Cttees ; Ch/Ve Scrutiny. **Bi-Annual:** Cab/OP.Forum; Vol.Sector Liaison, DSC **Ad Hoc:** Appeals Cttee; All Member Seminar.

City Deal Jt Scrutiny Cttee bi monthly

2021/22

		<i>MEETING (a.m.)</i>	<i>MEETING (p.m.)</i>	<i>Date</i>	<i>MEETING (a.m.)</i>	<i>MEETING (p.m.)</i>
<i>Jun</i>				<i>Jul</i>		
Mon	7		Personnel Cttee	Mon	19	
Tue	8	Planning Cttee.		Tue	20	Planning Cttee.
Wed	9			Wed	21	City Deal Jt. Scrutiny Cttee.
Thu	10		EDSC SC/CB	Thu	22	
Fri	11			Fri	23	EDSC SC/CB
<i>Jun</i>				<i>Jul</i>		
Mon	14	Lic.&Gam Acts Cttee /sub-cttee/Reg.&Lic Cttee.	School Stds PG (1.00pm)	Mon	26	
Tue	15			Tue	27	
Wed	16			Wed	28	Governance & Audit Cttee
Thu	17	All Member Seminar		Thu	29	All Member Seminar
Fri	18	Governance & Audit Cttee	Margam Crem. Joint Cttee.	Fri	30	RSD SC/CB
<i>Jun</i>				<i>Aug</i>		
Mon	21	Ch/Vh Scrutiny		Mon	2	
Tue	22	TATA		Tue	3	
Wed	23			Wed	4	
Thu	24		SCHW SC/CB	Thu	5	
Fri	25	RSD SC/CB		Fri	6	
<i>Jun/Jul</i>				<i>Aug</i>		
Mon	28			Mon	9	Lic.&Gam Acts Cttee /sub-cttee/Reg.&Lic Cttee.
Tue	29	Planning Cttee.		Tue	10	Planning Cttee.
Wed	30			Wed	11	
Thu	1	All Member Seminar	Cab (Finance) Sub / Cab Scrut Cttee / Cab	Thu	12	
Fri	2	SE SC/CB	Lei. & Culture Scrut. Sub. Cttee.	Fri	13	
<i>Jul</i>				<i>Aug</i>		
Mon	5	Vol. Sector. Liaison.	Staff. Coun. (2.30pm)	Mon	16	
Tue	6			Tue	17	
Wed	7		Council	Wed	18	
Thu	8		Corp. Parenting Panel (2.00pm)	Thu	19	
Fri	9	CSPP Scrut. Sub. Cttee.		Fri	20	
<i>Jul</i>				<i>Aug</i>		
Mon	12	Lic.&Gam Acts Cttee /sub-cttee/Reg.&Lic Cttee	CBC/CC Liaison Forum (4.00pm)	Mon	23	
Tue	13			Tue	24	
Wed	14			Wed	25	
Thu	15	Coronavirus Member Panel (10.00am)	All Member Seminar (2.00pm)	Thu	26	
Fri	16			Fri	27	

<i>Date</i>		<i>MEETING (a.m.)</i>	<i>MEETING (p.m.)</i>	<i>Date</i>		<i>MEETING (a.m.)</i>	<i>MEETING (p.m.)</i>
<i>Aug/ Sep</i>				<i>Oct</i>			
Mon	30			Mon	11		Dem. Serv. Cttee.
Tue	31	Planning Cttee.		Tue	12	Planning Cttee.	
Wed	1		Cab (Finance) Sub / Cab Scrut Cttee / Cab NPT/Youth Counn. L.Forum (6.00pm)	Wed	13		EDSC SC/CB
Thu	2		EDSC SC/CB	Thu	14		
Fri	3	Governance & Audit Cttee	Margam Crem. Joint Cttee.	Fri	15		
<i>Sept</i>				<i>Oct</i>			
Mon	6	Lic.&Gam Acts Cttee /sub-cttee/Reg.&Lic Cttee.	School Stds PG (1.00pm)	Mon	18		
Tue	7	Stds. Cttee.		Tue	19		
Wed	8		Council	Wed	20		Cab (Finance) Sub / Cab Scrut Cttee / Cab
Thu	9	Coronavirus Member Panel (10.00am)	All Member Seminar (2.00pm)	Thu	21	All Member Seminar	SCHW SC/CB
Fri	10	RSD SC/CB		Fri	22	RSD SC/CB	
<i>Sept</i>				<i>Oct</i>			
Mon	13	Ch/Vh Scrutiny		Mon	25		
Tue	14	TATA	City Deal Jt. Scrutiny Cttee.	Tue	26		
Wed	15			Wed	27		
Thu	16		SCHW SC/CB	Thu	28	PSB	
Fri	17			Fri	29		
<i>Sept</i>				<i>Nov</i>			
Mon	20		Personnel Cttee	Mon	1	Lic.&Gam Acts Cttee /sub-cttee/Reg.&Lic Cttee	
Tue	21	Planning Cttee.		Tue	2	Planning Cttee.	
Wed	22		Cab (Finance) Sub / Cab Scrut Cttee / Cab	Wed	3		
Thu	23	All Member Seminar	Lei. & Culture Scrut. Sub. Cttee.	Thu	4	Coronavirus Member Panel	All Member Seminar (2.00pm)
Fri	24	SE SC/CB		Fri	5	SE SC/CB	
<i>Sept/ Oct</i>				<i>Nov</i>			
Mon	27			Mon	8		
Tue	28			Tue	9		City Deal Jt. Scrutiny Cttee.
Wed	29		Council	Wed	10		Council
Thu	30	PSB	Corp. Parenting Panel (2.00pm)	Thu	11		
Fri	1	CSPP Scrut. Sub. Cttee.		Fri	12		
<i>Oct</i>				<i>Nov</i>			
Mon	4	Lic.&Gam Acts Cttee /sub-cttee/Reg.&Lic Cttee	Staff. Coun. (2.30pm)	Mon	15		
Tue	5			Tue	16		
Wed	6			Wed	17		Cab (Finance) Sub / Cab Scrut Cttee / Cab
Thu	7	All Member Seminar		Thu	18	All Member Seminar	
Fri	8			Fri	19		

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N.B. Members should note that has there is the ability to vary the start time up to an hour if there is a consensus in the committee to do that as previously agreed by the Democratic Services Committee.

<i>Date</i>		<i>MEETING (a.m.)</i>	<i>MEETING (p.m.)</i>	<i>Date</i>		<i>MEETING (a.m.)</i>	<i>MEETING (p.m.)</i>
<i>Nov</i>				<i>Jan</i>			
Mon	22			Mon	3		
Tue	23	Planning Cttee.		Tue	4	Planning Cttee.	
Wed	24			Wed	5		NPT/Youth Counn. L.Forum (6.00pm)
Thu	25		EDSC SC/CB	Thu	6		EDSC SC/CB
Fri	26	Governance & Audit Cttee	Margam Crem. Joint Cttee.	Fri	7		
<i>Nov/Dec</i>				<i>Jan</i>			
Mon	29	Lic.&Gam Acts Cttee /sub-cttee/Reg.&Lic Cttee	Personnel Cttee / School Stds PG (1.00pm)	Mon	10	Lic.&Gam Acts Cttee /sub-cttee/Reg.&Lic Cttee.	Staff. Coun. (2.30pm)
Tue	30			Tue	11	Stds. Cttee.	City Deal Jt. Scrutiny Cttee.
Wed	1			Wed	12		Cab (Finance) Sub / Cab Scrut Cttee / Cab
Thu	2	All Member Seminar	Corp. Parenting Panel	Thu	13	All Member Seminar	
Fri	3	RSD SC/CB		Fri	14	RSD SC/CB	
<i>Dec</i>				<i>Jan</i>			
Mon	6	Ch/Vh Scrutiny		Mon	17		
Tue	7	TATA		Tue	18		CBC/CC Liaison Forum (4.00pm)
Wed	8			Wed	19		
Thu	9	PSB	SCHW SC/CB	Thu	20		SCHW SC/CB
Fri	10			Fri	21		
<i>Dec</i>				<i>Jan</i>			
Mon	13			Mon	24	Vol. Sector. Liaison.	
Tue	14	Planning Cttee.		Tue	25	Planning Cttee.	
Wed	15			Wed	26		
Thu	16	All Member Seminar	Cab (Finance) Sub / Cab Scrut Cttee / Cab	Thu	27	All Member Seminar	
Fri	17	SE SC/CB / CSPP Scrut. Sub. Cttee.	Lei. & Culture Scrut. Sub. Cttee.	Fri	28	SE SC/CB	
<i>Dec</i>				<i>Jan/Feb</i>			
Mon	20			Mon	31		
Tue	21		Council	Tue	1		
Wed	22			Wed	2		
Thu	23			Thu	3		Council
Fri	24			Fri	4		
<i>Dec</i>				<i>Feb</i>			
Mon	27			Mon	7	Lic.&Gam Acts Cttee /sub-cttee/Reg.&Lic Cttee	
Tue	28			Tue	8		
Wed	29			Wed	9		
Thu	30			Thu	10	All Member Seminar	Cab (Finance) Sub / Cab Scrut Cttee / Cab
Fri	31			Fri	11		

<i>Date</i>		<i>MEETING (a.m.)</i>	<i>MEETING (p.m.)</i>	<i>Date</i>		<i>MEETING (a.m.)</i>	<i>MEETING (p.m.)</i>
<i>Feb</i> Mon Tue Wed Thu Fri	14 15 16 17 18	Coronavirus Member Panel Planning Cttee. Governance & Audit Cttee	 EDSC SC/CB Margam Crem. Joint Cttee.	<i>Mar/</i> <i>Apr</i> Mon Tue Wed Thu Fri	28 29 30 31 1	 Planning Cttee. EDSC SC/CB	
<i>Feb</i> Mon Tue Wed Thu Fri	21 22 23 24 25		Personnel Cttee All Member Seminar	<i>Apr</i> Mon Tue Wed Thu Fri	4 5 6 7 8	Lic.&Gam Acts Cttee /sub-cttee/Reg.&Lic Cttee. All Member Seminar RSD SC/CB	Staff. Coun. (2.30pm) Cab (Finance) Sub / Cab Scrut Cttee / Cab SCHW SC/CB
<i>Feb/</i> <i>Mar</i> Mon Tue Wed Thu Fri	28 1 2 3 4	Ch/Vh Scrutiny TATA PSB RSD SC/CB	 SCHW SC/CB	<i>Apr</i> Mon Tue Wed Thu Fri	11 12 13 14 15	Dem. Serv. Cttee (11.00am)	Personnel Cttee
<i>Mar</i> Mon Tue Wed Thu Fri	7 8 9 10 11	Lic.&Gam Acts Cttee /sub-cttee/Reg.&Lic Cttee. Planning Cttee. All Member Seminar SE SC/CB	School Stds PG (1.00pm) City Deal Jt. Scrutiny Cttee. Cab (Finance) Sub / Cab Scrut Cttee / Cab Lei. & Culture Scrut. Sub. Cttee.	<i>Apr</i> Mon Tue Wed Thu Fri	18 19 20 21 22	 Planning Cttee.	 All Member Seminar
<i>Mar</i> Mon Tue Wed Thu Fri	14 15 16 17 18	 CSPP Scrut. Sub. Cttee.	Council Corp. Parenting Panel	<i>Apr</i> Mon Tue Wed Thu Fri	25 26 27 28 29	 Coronavirus Member Panel (10.00am) SE SC/CB	Council
<i>Mar</i> Mon Tue Wed Thu Fri	21 22 23 24 25	 All Member Seminar		<i>May</i> Mon Tue Wed Thu Fri	2 3 4 5 6	 Stds. Cttee.	City Deal Jt. Scrutiny Cttee. Cab (Finance) Sub / Cab Scrut Cttee / Cab NPT/Youth Counn. L.Forum (6.00pm)

<i>Date</i>		<i>MEETING (a.m.)</i>	<i>MEETING (p.m.)</i>	<i>Date</i>		<i>MEETING (a.m.)</i>	<i>MEETING (p.m.)</i>
<i>May</i>							
Mon	9						
Tue	10						
Wed	11						
Thu	12						
Fri	13						
<i>May</i>							
Mon	16						
Tue	17						
Wed	18						
Thu	19		Annual Council				
Fri	20						
<i>May</i>							
Mon	23						
Tue	24						
Wed	25						
Thu	26		Council				
Fri	27						

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SCHEDULE OF SEMINAR DATES 2021/22

Date	Time	Subject
22 nd March 2021	11.00 am	Local Government and Elections (Wales) Act
25 th March 2021	2.00 pm	Socio Economic Duty
8 th April 2021	10.00 am	Members Code of Conduct
22 nd April 2021	2.00 pm	
6 th May 2021	10.00 am	
20 th May 2021		Recovery Planning
3 rd June 2021		
17 th June 2021		
1 st July 2021		
15 th July 2021		
29 th July 2021		
9 th September 2021		Recovery Planning
23 rd September 2021		
7 th October 2021		
21 st October 2021		
4 th November 2021		
18 th November 2021		
2 nd December 2021		
16 th December 2021		
13 th January 2022		
27 th January 2022		
10 th February 2022		
24 th February		

2022		
10 th March 2022		
24 th March 2022		
7 th April 2022		
21 st April 2022		
5 th May 2022		
19 th May 2022		

To be programmed in:

- Learning and Teaching with the Curriculum for Wales.

ANNEX J

DISTRIBUTION OF SENIOR SALARIES

Distribution of Senior Salaries

The Impendent Remuneration Panel for Wales has determined the number of Senior Salaries that can be paid by every Local Authority in Wales. For Neath Port Talbot County Borough Council the maximum number of Senior Salaries that can be paid are to 18 members. In line with this determination the following posts will be paid Senior Salaries in 2021-22.

Senior Salary Roles	Number
Leader, Deputy Leader and Cabinet Members	9
Chairs of Scrutiny Committees	5
Chairs of Regulatory Committees (Planning & Registration and Licensing and Democratic Services)	2
Leader of Plaid Group (Largest Opposition Group Leader)	1
Leader of Independent Democrats Group	1
Total Number of Senior Salaries	18

Only one payment can be made of a Senior Salary per Member.

Civic Salaries are also payable to the Mayor and Deputy Mayor in addition to the 18 Senior Salaries shown above, however, subject to the approval of Council, in light of the Deputy Mayor for the Civic Year 2021/22 being the Chair of the Democratic Services Committee no Civic Salary will be claimed for the post of Deputy Mayor.

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ANNEX K

DEMOCRATIC SERVICES STRUCTURE AND STAFFING RESOURCES

Democratic Services – February 2021

